

**Meeting Minutes of the  
Municipal Planning Commission  
September 6<sup>th</sup>, 2022 6:30 pm  
Municipal District of Pincher Creek No. 9 Administration Building**

**ATTENDANCE**

Commission: Chairman Jim Welsch, Member at Large Jeff Hammond, Reeve Rick Lemire, Councillors Harold Hollingshead and John MacGarva, Dave Cox and Tony Bruder

Staff: CAO Roland Milligan, Assistant Planning and Development Officer Laura McKinnon

Planning  
Advisor: ORRSC, Senior Planner Gavin Scott

Absent:

Chairman Jim Welsch called the meeting to order, the time being 6:30 pm.

**1. ADOPTION OF AGENDA**

Councillor Dave Cox 22/038

Moved that the agenda for September 6<sup>th</sup>, 2022, be approved as presented.

Carried

**2. ADOPTION OF MINUTES**

Member at Large Jeff Hammond 22/039

Moved that the Municipal Planning Commission Meeting Minutes for July 5<sup>th</sup>, 2022 be approved as presented.

Carried

**3. CLOSED MEETING SESSION**

Councillor Tony Bruder 22/040

Moved that the Municipal Planning Commission close the meeting to the public, under the authority of the *Municipal Government Act*, Section 197(2.1), the time being 6:32 pm.

Carried

Councillor Dave Cox 22/041

Moved that the Municipal Planning Commission open the meeting to the public, the time being 7:01 pm.

Carried

4. **UNFINISHED BUSINESS**

5. **DEVELOPMENT PERMIT APPLICATIONS**

- a. **Development Permit Application No. 2022-17**  
**Denise Wall**  
**Lot 1, Block 1, Plan 9712391 within NE 12-7-3 W5**  
**Accessory Building (Variance)**

Councillor John MacGarva

22/042

Moved that Development Permit No. 2022-17, to place an accessory building, be approved as presented.

**Condition(s):**

1. That this development meets the minimum provisions as required in the Land Use Bylaw 1289-18.

**Variance(s):**

1. That a 1.4m (4.6 ft) Setback Variance be granted from the minimum Setback for Side Yards of 7.5m (24.6 ft) for a Setback of 6.1 m (20 ft) to the East for the Accessory Building.

**Informative:**

1. That this development permit does not include the use of a secondary suite in the loft of the accessory building.

Carried

- b. **Development Permit Application No. 2022-27**  
**Mary Robinson**  
**SE 1-9-3 W5**  
**Moved In Residential Building**

Reeve Rick Lemire

22/043

Moved that Development Permit No. 2022-27, for a Moved In Residential Building, be approved as presented.

**Condition(s):**

MINUTES  
Municipal Planning Commission (MPC)  
Municipal District of Pincher Creek No. 9  
September 6, 2022

1. That this development meets the minimum provisions as required in Land Use Bylaw 1289-18.

Carried

- c. **Development Permit Application No. 2022-29**  
**Trevor & Tia Doell**  
**Lot 3, Block 2, Plan 9610044**  
**Garden Suite**

Councillor Tony Bruder

22/044

Moved that Development Permit No. 2022-29, to build a tiny home, be approved as presented.

**Condition(s):**

1. That this development meets the minimum provisions as required in the Land Use Bylaw 1289-18
2. That this development permit is re-evaluated after five years.

Carried

- d. **Development Permit Application No. 2022-33**  
**Mackenzie Strachan-Reed**  
**SW 33-5-27 W4**  
**Secondary Farm Residence**

Councillor Tony Bruder

22/045

Moved that Development Permit No. 2022-33, to build a secondary farm residence, be approved as presented.

**Condition(s):**

1. That this development meets the minimum provisions as required in Land Use Bylaw 1289-18.

Carried

- e. **Development Permit Application No. 2022-38**  
**Aaron Martel**  
**Lot 2, Block 11, Plan 9811884 within NW 27-7-2 W5**  
**Double Wide Manufactured Home**

Councillor Harold Hollingshead

22/046

Moved that Development Permit No. 2022-38, to move on a Double Wide Manufactured Home, be approved as presented.

**Condition(s):**

1. That this development meets the minimum provisions as required in Land Use Bylaw 1289-18.
2. That the home be finished from the floor level to the ground within 90 days of placement. All finish material shall either be factory fabricated or of equivalent quality, so that the design and construction complements the dwelling to the satisfaction of the development authority.
3. That the home be placed on a permanent foundation (e.g. grade beam), or a basement which satisfies the requirements of the Alberta Safety Code.
4. That the applicant adhere to conditions set forth within the required Alberta Transportation Roadside Development Permit, to be attached to and form part of this permit.

Carried

**6. DEVELOPMENT REPORT**

a. Development Officer's Report

Member at Large Jeff Hammond

22/047

Moved that the Development Officer's Report, for the period July and August 2022, be received as information.

Carried

**7. CORRESPONDENCE**

Nil

**8. NEW BUSINESS**

None

**9. NEXT MEETING – October 4<sup>th</sup>, 2022; 6:30 pm.**

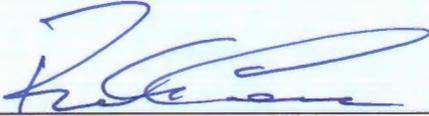
10. **ADJOURNMENT**

Councillor John MacGarva

22/048

Moved that the meeting adjourn, the time being 7:05 pm.

Carried



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Vice-Chairperson Rick Lemire  
Municipal Planning Commission



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Chief Administrative Officer  
Roland Milligan  
Municipal Planning Commission